

## AASU STUDENT PARKING DECAL

Students wishing to park their vehicles on the AASU campus must purchase a parking decal. Students may only park in "STUDENT" designated spaces. Funds raised from these sales will be used to pay for new parking, maintenance of current parking and general parking operations. Decals are issued on an academic year basis and expire August 31st. Student cars that do not have the appropriate parking decal will be ticketed. The cost and the valid dates for each decal is as follows:

<u>Issuing Term</u>	<u>Cost</u>	<u>Valid Time Frame</u>	<u>Available Purchasing Dates</u>
Fall (YEAR)	\$50	September 1 -- August 31	June 1 - November 30
Spring	\$25	December 1 - August 31	December 1 - April 30
Summer	\$15	May 1 - August 31	May 1 - July 31

**Important Notes:** Decals may be transferred ONLY to other vehicles used by the student. Payments for student parking decals are non-refundable. All vehicles must be registered at University Police. This is an elective fee.

### PAYMENT PROCESS

Payment by cash or check or credit card will be accepted at the Bursar's Office in Burnett Hall between the hours of 8:30 AM and 4:30PM, Monday through Friday. Both this form and the Vehicle Registration Form must be presented to receive the decal. At the present time, payments may not be made over the web. Decals will be available for pick-up at the Bursar's Office immediately upon payment. You may also mail both forms in with your payment to the following address:

AASU Bursar's Office  
Student Parking Decals  
11935 Abercorn Street  
Savannah, GA 31419

**Please allow 1 week for processing before picking up your decal after requesting it by mail.** You may also include a self-addressed, stamped envelope if you wish us to mail the decal back to you. Parking and traffic regulations as well as the Vehicle Registration Form are available at University Police and on their web site: <http://police.armstrong.edu/parking.html>

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### PARKING APPLICATION 2009-2010 ACADEMIC YEAR

NAME: \_\_\_\_\_

STUDENT #: \_\_\_\_\_

Method of Payment:

Cash                       Check                       Credit /Debit                       Financial Aid

Notice to Financial Aid Students: (This option is only available until Sept 3, 2009)

You may select the Financial Aid payment option ONLY if you have a been awarded enough aid to cover all expenses, including tuition, fees, bookstore charges, housing or other fees charged on your student account, as well as the cost of the decal. This amount must be verified by the Bursar's Office before a decal can be issued. Otherwise, you must pay out of pocket for this charge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_